

Academic Year **2020 | 2021**

APPLICATION FILE

1st year of Master's degree **International Hospitality** **Management**

Deadline for submissions:
15th May 2020

Please fill this file out and send it back with all the required documents

Thanks to fill out the application file and send it by postal mail (when possible) AND email with all the required documents

- 1 file only, in PDF Format Documents of good quality (check the top and the bottom of each page)
- put them in the order of the checklist page 8 of the file. The name of your file must be as follows: *M1 IHM YOUR NAME YOUR FIRST NAME*
- It must be sent to the following email address:
scolarite.esthua@listes.univ-angers.fr

PLEASE NOTE: If you are in one of these situations in September 2020 :



- Being paid by an employer (private or public company)
- Receiving unemployment benefit (jobseeker)
- Receiving money from the Region (unemployed and without an income, already in a professional activity)
- Taking individual training leave (FONGECIF) or absent due to training,

...then this application does not concern you: you **must** therefore download the application documents required for **CONTINUOUS TRAINING**

PUTTING YOUR APPLICATION TOGETHER

We encourage our students to be independent and suggest that they carry out as many of their own administrative responsibilities as possible.

Requests for information should preferably be sent by e-mail to:

- Angers campus: scolarite.esthua@listes.univ-angers.fr

...by the candidates themselves (except in exceptional cases) giving your surname, first name and chosen training option. An answer will be provided as soon as possible.

Postal addresses to which you should send the application:

ANGERS :
 UFR ESTHUA, *Tourisme et Culture*
 Service scolarité
 Candidature MASTER
 7 allée F. Mitterrand - BP 40455
 49004 ANGERS CEDEX 01

Prices for BASIC TRAINING 2019-2020 (for information purposes)

plein tarif :		243,00 €	tarif boursier :		0,00 €
Détail :			Détail :		
- Droits de scolarité spécifiques :			- Droits de scolarité spécifiques :		
Service Commun de Documentation		34,00 €	Service Commun de Documentation (<i>gratuit</i>)		0,00 €
- Sécurité sociale :		GRATUIT	- Sécurité sociale :		GRATUIT
- Droit de scolarité Ministériel :		209,00 €	- Droit de scolarité Ministériel : (<i>gratuit</i>)		0,00 €



The Director

Email address: Angers campus : scolarite.esthua@listes.univ-angers.fr

Subject: application for MASTER 1 2020 - 2021

Dear Sir/Madam,

In reply to your request, please find enclosed the 2020-2021 application forms for admission to the MASTER 1st YEAR: English-taught Master's program "International Hospitality Management" at the UFR ESTHUA, Tourism and Culture faculty.

I would be grateful if you could send back your application, with all the required documents, as soon as possible and no later than **the deadline which is MAY 15th** (the postmark will be taken as proof).

Upon receipt, the student-registration service will check your application is complete and satisfactory. They will send you an acknowledgment of receipt by email.

Your application will then be sent to the board which may invite you to attend an interview to take place no later than June 15th. If you are abroad during this period, the interview may be conducted remotely (Skype).

The final decision about your application (admitted to the main list, refused but placed on a standby list or rejected) will be made by the director of the chosen department as instructed by the President of the University of Angers. You will be notified of this decision by mail (postal or electronic) within two months of receipt of your application.

Admitted candidates will be allowed to register at the **START OF JULY** subject to their providing all the necessary registration documents.

Yours faithfully

P. VIOLIER

MASTER 1 International Hospitality Management 2020 - 2021

FOR ADMINISTRATIVE USE ONLY

Application received on:

☐ **COMPLETE**

☐ **INCOMPLETE**

Missing details received on :

☐ **CASE N°1** The Master in International Hospitality Management is my first choice and **I have no second choice**

☐ **CASE N°2:** The Master in International Hospitality Management is my **first choice** and I have submitted an application for a second choice at UFR ESTHUA: (2 separate applications)

- my second choice:

☐ Master in TOURISME module:

☐ Master in CULTURE module:

☐ **CASE N°3:** The Master in International Hospitality Management is my **second choice** and I have submitted an application for a first choice at UFR ESTHUA: (2 separate applications)

- my first choice:

☐ Master in TOURISME module:

☐ Master in CULTURE module:

PLEASE NOTE that for cases TWO and THREE:

you should make two separate applications and download the two relevant files (this English file + the file relating to Master 1) **and send them to the site(s) concerned**

☐ Ms.

☐ Mr.

SURNAME:

First name:

Date of birth : Nationality :

Recent good
quality photo
to stick here

Address:

Student's phone number:
(obligatory)

Post code: **City:**

Parents' phone number:
(optional)

Country :

E-mail : PLEASE write
legibly

@

Will you be abroad during the recruitment period? ☐ **YES** ☐ **NO**

IF YES - when will you be available for an interview in France if needed?:

- SKYPE contact details (for a possible interview if you live overseas or are travelling abroad):

YOUR LAST EDUCATIONAL ESTABLISHMENT

DIPLÔMA OBTAINED /year of registration

Speciality

NAME of the
establishment - city

Department/Region
/Country

☐ UNDER-GRADUATE ☐ GRADUATE

☐ VOCATIONAL QUALIFICATION

Master's degree ☐ 1st year ☐ 2nd year

☐ **other** (give details):

YOUR MODERN LANGUAGE CHOICES FOR THE YEAR 2020-2021

A mandatory modern language (ML) test will be organized for LV2 between 2nd and 6th September

LV1/ML1

LV2/ML2

ENGLISH
(mandatory)

☐ Spanish ☐ German ☐ Italian ☐ Chinese ☐ Russian ☐ FLE (French as a foreign language is mandatory for overseas students who have not done a French high-school diploma)

☐ Another preferred modern language:

INFORMATION (professional, university or post high-school diploma qualifications)

Do you hold a language certificate? (TOEIC, TOEFL, IELTS...) ☐ NO ☐ YES

If YES, - which one?

- what was your score?

HIGHER EDUCATION (including ongoing studies). **Please clearly describe your specialities:**

YEAR	NAME AND ADDRESS OF THE ESTABLISHMENT	DIPLOMA IN PROGRESS AND/OR ACQUIRED (please select the diploma concerned each time)	RESULT
		<input type="checkbox"/> UNDER-GRADUATE <input type="checkbox"/> GRADUATE <input type="checkbox"/> VOCATIONAL QUALIFICATION Master's degree : <input type="checkbox"/> 1st year <input type="checkbox"/> 2nd year part-time programme : NO YES Speciality: ACQUIRED (please circle your answer) : NO YES	
		<input type="checkbox"/> UNDER-GRADUATE <input type="checkbox"/> GRADUATE <input type="checkbox"/> VOCATIONAL QUALIFICATION Master's degree : <input type="checkbox"/> 1st year <input type="checkbox"/> 2nd year part-time programme : NO YES Speciality: ACQUIRED (please circle your answer) : NO YES	
		<input type="checkbox"/> UNDER-GRADUATE <input type="checkbox"/> GRADUATE <input type="checkbox"/> VOCATIONAL QUALIFICATION Master's degree : <input type="checkbox"/> 1st year <input type="checkbox"/> 2nd year part-time programme : NO YES Speciality: ACQUIRED (please circle your answer) : NO YES	
		<input type="checkbox"/> UNDER-GRADUATE <input type="checkbox"/> GRADUATE <input type="checkbox"/> VOCATIONAL QUALIFICATION Master's degree : <input type="checkbox"/> 1st year <input type="checkbox"/> 2nd year part-time programme : NO YES Speciality: ACQUIRED (please circle your answer) : NO YES	

Other applications for the next academic year (excluding ESTHUA)

☐ YES ☐ NO

<input type="checkbox"/> IF YES, what TRAINING have you APPLIED FOR	ESTABLISHMENTS

Foreign stays (in a different country to where you live) (for leisure, personal or professional reasons)

COUNTRY	DATE AND LENGTH OF STAY	AIMS	POSITIONS OCCUPIED AND RESPONSIBILITIES	ORGANISATION OR COMPANY

Professional Experience: internships *(please provide proof)* **or work placements**

COMPANY / ADDRESS	WORK DONE / RESPONSIBILITIES	PERIOD

What did you learn from this opportunity/experience?

■ Extra-curricular activities

ORGANISATION	ACTIVITIES
▪ What did you gain by doing these activities?	

■ What positions of responsibility have you held outside of your professional life?

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■ Comments and remarks

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I, the undersigned (*surname, first name*),
hereby certify that the information provided is correct and declare that I have read
and accept the conditions for admission and tuition.

DATE AND SIGNATURE

DOCUMENTS TO INCLUDE

1 ☐ a letter of motivation in English

Please confirm your **modern language 2 option on page 4** of this application

2 ☐ a Curriculum Vitae (Résumé) with photo

3 ☐ If necessary, appendix 2 «EQUIVALENT DIPLOMA REQUEST»: if the last diploma you obtained was a foreign or French diploma but not awarded by a French university (degree, business school diploma etc.), you must complete and sign this form. (Please enclose the additional documents requested)

4 ☐ If you have done any company internships, please provide proof of this

5 ☐ Photocopies of diplomas awarded at high-school and thereafter

The diplomas should be translated into either French or English if necessary

6 ☐ Photocopies of your high-school diploma individual grades

7 ☐ Photocopies of your grades and reports for each year (whether completed or not) in higher education

8 ☐ If you hold a language certificate (TOEIC, TOEFL, IELTS etc.) please provide a copy

9 ☐ a recent, good quality, passport-style photo should be affixed to your application form

☐ 1 small envelope (11 x 22cm). Please write on it your home address (or that of your parents if they live in France) and add sufficient postage stamps for that destination.

Academic Year, 1st week: 2nd to 6th September 2020

Please COMPLETE, SIGN, and RETURN this appendix with your application

I the undersigned (surname, first name)

*candidate for the English-taught Master "International Hospitality Management" certify that I have read and accept the information contained in this application. I agree to attend the **MODERN LANGUAGE TEST** if required. I understand that no LV2 change is possible after the beginning of the academic year. (If you already speak, or want to study, an LV2 not listed on page 4 of this application please make it clear which language that is. It may be possible, with our permission, to choose an LV2 offered by a university-affiliated organization and we will keep you informed.)*

Signature (mandatory)

ACADEMIC YEAR 2020 - 2021

EQUIVALENT DIPLOMA CONFIRMATION REQUEST

(foreign diploma or French diploma not awarded by a French university)

MASTER 1ST YEAR **International Hospitality Management**

PERSONAL DETAILS

SURNAME: First name:

Date of birth:

EDUCATION SINCE YOUR HIGH-SCHOOL DIPLOMA or equivalent

High-school diploma (or equivalent award)

Year of award	Diploma type (or equivalent award)	Result	Merit	Name of the establishment , City, Academic district	Country

Higher education (please complete for each year, no matter what the results were)

Year of award	Title of the diploma studied	Result	Merit	School or University, Country
		<input type="checkbox"/> accepted <input type="checkbox"/> failed candidate		
		<input type="checkbox"/> accepted <input type="checkbox"/> failed candidate		
		<input type="checkbox"/> accepted <input type="checkbox"/> failed candidate		
		<input type="checkbox"/> accepted <input type="checkbox"/> failed candidate		

PROFESSIONAL EXPERIENCE – WHAT DID YOU GAIN FROM THIS

.....

.....

DECISION OF THE APPROVAL BOARD

Favorable ☐ Unfavorable ☐

Reason for refusal

Angers, dated the : signature

DECISION OF THE U.F.R. DIRECTOR

Favorable ☐ Unfavorable ☐

Reason for refusal

Angers, dated the : signature

DECISION OF THE UNIVERSITY PRESIDENT

☐ **Approved** for the 2020-2021 academic year in Master 1 International Hospitality Management

Angers, dated the :

University President
Christian ROBLED0

☐ **Refused** for the 2020-2021 academic year in Master 1 International Hospitality Management

Reason for refusal:

Angers, dated the :

University President
Christian ROBLED0

Documents required, please see the next page

DOCUMENTS REQUIRED

For candidates (French or foreign) with a FRENCH DIPLOMA not awarded by a French university

- ☐ photocopy of an identity document or family record book bearing an original copy of the applicant's signature (**for French students**)
- ☐ birth certificate with translation (**for foreign students**)
- ☐ certificate of official recognition of the level of the last diploma or other qualification awarded (please ask your establishment for those diplomas awarded by private schools, vocational certificates, under-graduate diplomas and university degrees)

For candidates (French or foreign) with a FOREIGN DIPLOMA

- ☐ photocopy of an identity document bearing an original copy of the applicant's signature (**for French students**)
 - ☐ birth certificate with translation (**for foreign students**)
 - ☐ photocopies and translations of diplomas awarded and details of the grades obtained in exams
- The translations must be certified by an approved official French translator**
- ☐ programs detailing the studies undertaken

SWORN STATEMENT

The undersigned candidate confirms that the information provided in this application is correct.

SURNAME: First name:

Signed in:, dated the:
signature

Warning! Any fraudulent information will result in the student facing disciplinary sanctions (decree n° 92-657 dated July 13th 1992 and articles R712-9 to R712-46 of the Education Code).

- NB:**
- The application documents above are only valid for the current academic year.
 - Any application received that is incomplete or does not meet the deadline will be refused.