



Angers le 25 février 2020

The Exam Office
UFR ESTHUA Tourisme et Culture
7 Allée F. Mitterrand
BP 40455
49004 ANGERS CEDEX 01
Tél. : 02 44 68 81 00
Mail : examens.esthua@listes.univ-angers.fr

How to obtain your degree certificate

Madam, Sir

Following your request to obtain your degree certificate please follow the guidelines below:
Your degree certificate is at your disposal at the exam office (office 225)
You can obtain it with an ID Monday to Friday from 9 a.m. to 12am or from 1.30 p.m. to 5 p.m.
If you cannot come to the office you may:

- Receive it by post mail as a recorded letter with acknowledgement of receipt on condition that you send:
 - An A4 format envelope with your name and address and with a 6.65€ postage (**for France and overseas territories. 9.70€ for any other destination**)
 - A form for recording with acknowledgment of receipt
 - A copy of your ID
- Give mandate to a person of your choice who will come to the exam office with the mandate, an ID and a copy of your ID or student card.

IMPORTANT: no certificate can be sent by post mail without recording and acknowledgement of receipt. The university is free of any responsibility in case of a loss or damage during shipping of the certificate(s).

Sincerely Yours

Philippe VIOLIER
The Director