

# Buddy System UA Agreement

## Which attitude to adopt:

Communication and trust between the mentor and mentee are fundamental to the success of the BuddySystem and the mobility of an exchange student.

The following behavior will contribute to the success:

- From the start, you should establish expectations, boundaries, needs and the level of commitment of each party
- You should mutually respect the confidentiality and privacy of your interaction
- The mentor must be available and responsive
- You should foster a climate of mutual support and cooperation
- You should be active and initiate meetings and activities

The relationship between the mentor and the mentee should be defined clearly and unambiguously, and should allow for each party to know his/her part.

hello! ☺

## The mentor commits to:

- Supporting the mentee with his/her integration at the University of Angers:
  - Guiding and accompanying the mentee towards the Student Affairs Department, the Incoming Student Office and the InfoCampus help desk when necessary
  - Providing information about life at the University of Angers and in general life in France and Angers
  - Guiding the mentee within his/her faculty and accompanying him/her with certain formalities without ever substituting the mentee in his/her tasks
  - Helping the mentee with the use of the university's digital tools (schedules, ENT...)
- Participating in the cultural and social integration of the mentee
- Being available, responsive, capable of empathy and establishing a trusting environment

## The mentor does **not** commit to:

- Providing financial support
- Providing academic support
- Interfering in a situation or conflict involving the mentee
- Housing the mentee

## The mentee commits to:

Soliciting the help of the mentor as much as needed **without ever abusing or misusing** his/her goodwill.

## The University of Angers commits to:

- Facilitating contact between the mentee and a mentor as far as possible
- Considering matching criteria to facilitate contact between the two parties
- Being available for questions throughout the buddy period
- Organising a Buddy Party for the mentors and mentees

## Who to contact in case of a problem:

**buddysystem@univ-angers.fr**

Mentor's signature



Mentee's signature